LFICD Board Meeting
Tuesday, October 14, 2025
5:30 PM via Zoom

Minutes:
1. Call to order: 5:35
Present: Dinah Bain, Bob Cluss, Annie Murphy, Christine Chapline, David Zarowin, Judd Markowski

2. Approve the Sept 2, 2025 draft minutes:
The Sept. 2, 2025 minutes are approved.

3. Treasurer's report
Cash forward: $114,285.42
Cash received: $35,417.57
Total cash for month: **$**149,587.43
Total Disbursements: $5,986.09
Cash on hand LFICD: $143,601.34
Total Accounts payable: $0.00
Total Accounts receivable: $0.00
Net cash,
including grant cash: $143,601.34
Net Current assets w/o
grant cash or CD: $71,559.47

Grant:
Initial: $72,200
Deposited in checking: $36,200
Deposited in CD: $36,000
Disbursed: $500
Current CD value: $36,341.87
Current grant value: $72,041.87

4. Field Coordinator's Report:
No report, Craig is attending a conference.

5. 2026 Draft Budget:
Dinah B. has created a draft budget for 2026 based on actual expenditures from 2025 and anticipated expenditures in 2026. The draft budget was reviewed and edited by the board. Bob C. and Dinah B. will add a budget notes document, and Chris will send the draft budget to the towns' Select Boards.

6. Annual Report for the Select Boards:
A draft of the annual report for the Select Boards was written by Craig Z. and Chris C. and reviewed and edited by the board. Bob C. will clean up the edits, and Chris will send it to the towns' Select Boards.

7. Formation Agreement revisions to the Select Boards:
The Formation Agreement was previously reviewed by an LFICD board committee, and amendments were proposed to make it more current. Bob C. will draft a cover letter to the Select Boards asking them to review and approve or disapprove of our proposed amendments.

8. Status of Workstation Upgrade:
Gary R. has looked into upgrading the lab computer workstation's CPU, but has concluded that it will need more expensive upgrades than previously thought. He recommends that we buy a new computer for the lab. The Board agreed and Gary will investigate the options.

9. New Business:
Weybridge causeway issue:
At the request of neighbors adjacent to an old causeway on the Lemon Fair River in Weybridge, Annie M. has drafted a letter about the issue to send to the appropriate State agencies for their input. Neighbors adjoining the causeway want to see it removed because they fear it creates mosquito habitat in their neighborhood. With input from the board, Annie will pass the letter around to those neighbors who are affected by the causeway's existence for signatures before sending the letter to the appropriate State agencies.

Executive Session:
The board voted to go into Executive Session at 6:45 to discuss a personnel matter.
Out of Executive Session at 7:00. No decisions were made during the Executive Session.

10. Adjourn: 7:00
Next meeting:
Annual Public Budget Hearing, Tuesday, November 4, 2025, 5:30, at the Cornwall Town Hall and by Zoom.

Link for video of this meeting:
https://middlebury.zoom.us/rec/share/IbwmAEWrzzbxfOl_QUPvjhlFePbA0iVkzYsNWcFv-ItuibSLq0UD9m4rLFXRIg3K.JOX6bhv3yU_XxAII

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