

LFICD Board Meeting
Tuesday, December 2, 2025
5:30 PM via Zoom

Draft Minutes:

1. Call to order: 5:33

Present: Dinah Bain, Bob Cluss, Christine Chapline, Gary Rodes, Annie Murphy, David Zarowin, Craig Zondag

2. Approve the November 4, 2025 draft minutes:

The November 4, 2025 minutes are approved.

3. December Treasurer's report

Cash forward:	\$142,991.96
Cash received:	\$0.68
Total cash for month:	\$142,992.64
Total Disbursements:	\$2,124.08
Cash on hand LFICD:	\$140,868.56

Total Accounts payable: \$0.00

Total Accounts receivable: \$0.00

Net current cash,

with grant cash: \$140,868.56

Net Current assets w/o grant cash or CD: \$105,168.56

Net Current assets with grant cash and CD: \$177,438.89

Private Grant:

Initial: \$72,200.00

Added to checking account: \$36,200.00

Initial CD deposit: \$36,000.00

Spent: \$500.00

CD interest in 2025: \$454.05

Current Grant CD value: \$36,454.02

Current total value: \$72,270.33

The December Treasurer's report is approved.

4. October-November 2025 LFICD Field Coordinator's Report:

Collaboration with Middlebury College GIS-Lidar Mapping Intern, Meissa Atmani: Meissa's internship is over, but there is still the intention to go over the new treatment maps she has created for us. This is particularly important data as it may pertain to actual larvicide treatment via drone. Meissa also wants to introduce me to the Middlebury College Professor who replaced Bill Hegman, Charlie Bettigole, Director of Experiential GIS & Tracking Fellow. I have received an email response from him about getting together in the first two weeks of January.

Pest Management Professionals Meeting; October 14, 2025 topics included:

- Pesticide Storage and Transportation
- Bed Bugs and Wood Destroying Organisms
- Mosquito Control
- Current concerns from Backyard Ticks and Mosquitoes
- New Technology & Equipment
- Drone use in Pest Management

Middlebury College; November 17: Guest lecturer.

Greg Pask, Entomology Professor at Middlebury College invited me to speak to his students on mosquitoes and the potential careers centered around this particular insect. I gave my power-point presentation and answered questions. The two hours went very quick with follow up questions and discussion. Hopefully this will generate interest in recruiting interns for next Summer.

November 18, 2025 Meeting with VAA – FM officials Patti Casey, Steve Dwinell, Dave Huber for end of year wrap up and discussion and evaluation of the season and what needs to take place in order to get ready for next season.

Permit renewal: treatment maps need to be edited with a delineation of property boundaries and their respective owners and reaching out to owners informing them that they are within a potential larvicide treatment zone.

There is also another drone company in Vermont that has VT Pesticide Certification. Dave Huber said he will forward their contact info to me.

There was also discussion about how to get Jim Eikenberry; NRCS/WRP to work with us in initiating an IMM (Integrated Mosquito Management) program to begin to knock down the Reed Canary grass in the flood plains. Both, the VAA-FM and myself will reach out to Jim.

5. New Larvicide Applicator's Permit application:

The VAA-FM has updated the 5-year larvicide applicator permit application. Our permit is not due to be renewed until the end of 2026, but the OCWICD's permit needs to be renewed this year. Patti Casey would like to have both districts on the same permitting schedule, if we could update our permit this year as well.

Our issues with applying for the new permit is that our treatment maps will need to be delineated with property lines in potential treatment areas and abutting property owners will need to be notified in writing (mail or email) at least 2 weeks prior to possible treatment. This means we will have to identify all potential abutting property owners and their mailing addresses, come up with a mailing list and then address and postage and mail the notices, or mail notices to all addresses in the 3 towns.

The OCWICD will need to do this this year, so Bob will contact Jeff Schuman and find out how they plan to manage the mailing requirement in their towns and we will also contact the VAA-FM to clarify our options.

6. Approved budget and cover letter to Select Boards:

The 2026 budget that was approved at the November budget hearing needs to be sent to the towns' Select Boards with a cover letter. Bob will write the cover letter.

7. Lab computer update:

Our current Lab desktop computer will not support Windows 11, however we have signed up for an MS support alternative (Extended Security Updates), which is good until October 13, 2026. However, we will need to purchase a new computer within the next year to run any programs that require Windows 11

and for security updates. Gary has been investigating options with the appropriate capabilities to handle the GIS mapping programs. The quotes to build the appropriate system have run from \$1,000 to \$2900, depending on video card, CPU, etc.

So far, we do not need Windows 11 for mapping since Google Maps is web based and Q-GIS will continue to run on Windows 10, so we should be okay until the security support alternative runs out, after which the computer will be vulnerable to hackers and Windows 10 programs will not be upgraded. The Board voted to authorize Gary to spend up to \$2,000 to replace the computer if and when needed.

8. Spam and LFICD domain

Gary is concerned that our domain forwards emails from info@LFICD to all of us and there is a lot of spam. Gary suggests we change the info@LFICD contact email (the "info" addresses might be the reason so much spam is generated). The suggested change is to LFICD@LFICD.

9. New Business:

No new business.

10. Adjourn: 7:15

Next meeting: Tuesday, January 6, 2026, 5:30 PM via Zoom

Video of this meeting:

https://middlebury.zoom.us/rec/share/392W666VuV1MAKEr7P-zMcwjPSB63szL-hRrBtZxj_PM2PIULM96SI8sYDEc8QBr.vtg-8bLZdECD9L69

Passcode: ma\$Fg5.f