

**LFICD Board Meeting
Dec. 3, 2019
Cornwall, VT**

1. Call to order: 5:30

Present: David Dodge, Wendy Lynch, Dinah Bain, Alissa Shethar, Chuck Burkins, Gary Rodes, Chris Chapline, Melissa Lourie, Craig Zondag

2. Approve November Minutes:

The November minutes are approved.

3. Treasurer's report:

Cash forward: \$76,043.95

Cash received: \$0.70

Total cash for month: \$76,044.65

Disbursements: \$7,912.42

Cash on hand: \$68,132.23

Accounts payable: \$0.00

Accounts receivable: \$29,621.15

Net current assets: \$97,753.38

The Treasurer's report is approved.

4. Insurance Claim Update:

David has sent an email to the insurance agent to inquire about when we will receive our reimbursement for items stolen from the lab.

The claim is for \$2967; the payment will be minus a \$500 deductible (\$2467).

5. Budget:

Final adjustments to budget were discussed. David will make the final corrections before sending it to towns.

Still to add: Updated software for 2 LFICD computers: \$799.20 for 2 Windows 10 and 2 MS Office--add to 2019 budget

A motion was made to spend up to \$850 to buy software to upgrade 2 computers. The motion passed unanimously; the amount will be included in this year's actuals.

A motion was made to approve the budget with the discussed changes: The motion passed unanimously.

6. Field and Lab Report:

The storage trailer doors have been patched and a bar welded to the threshold in order to tighten it against weather and mice.

Craig has continued identifying the light trap mosquito species. 40,698 mosquitoes have been identified so far with approx. 7,800 more to look at.

Craig will attend the NMCA conference Dec. 8-11. He will try to network with any attendees who have information/experience with drone usage in the NMCA or in the country.

7. Public Outreach:

None.

8. New Business:

None

9. Adjourn 6:40

Next meeting: January 7, 2020, Bridport Town Office at 5:30 p.m.