

Lemon Fair Insect Control District
Tuesday, April 3, 2018
Cornwall, VT

Draft Minutes

1. Call to order: 5:00

Present: Christine Chapline, David Dodge, Chuck Burkins, Dinah Bain, Wendy Lynch, Craig Zondag

2. Approve March minutes

The March minutes are approved.

3. Treasurer's report:

Cash Forward: \$56,648.34

Cash received: \$0.29

Total Cash for month: \$56,648.63

Total Disbursements: \$3,359.63

Cash on hand: \$53,289

Accounts payable: \$0

Total Accounts receivable: \$44,697.81

Net Current assets: \$97,986.81

The Treasurer's report is approved.

4. Bookkeeper Update

none

5. Two year financial reporting update:

Because we've changed our fiscal year to correspond with the calendar year, we will be charged for 2 years at \$1200/ year for the review.

David motioned that Dinah initiate the 2-year financial review with Valente and Seward. The motion passed unanimously.

6. VAA permit status:

Our application for the 1-year Airspray permit is complete and accepted by the VAA, however, neither JBI or North Fork have filled out their part of the 1-year application. David will ask Will Mathis (BLSG) to contact North Fork and David will contact JBI.

The public announcements of intent to treat have been made.

7. Helicopter pricing status:

We have a 2018 quote from JBI. If less than 1000 acres they will charge hourly; if more than 1000 acres, they will charge by the acre. The hourly rate makes the repayment clause in the Grant Agreement unclear, since reimbursement is based on acreage.

8. Insurance status:

David has organized the yearly LFICD insurance application.

9. Field Staff update:

Craig has interviewed applicants (Dan Sullivan, Dave Stankoski) for a field tech position and a lab tech position, respectively. Chokki and Meg will be back.

The lab renovation is finished and the equipment moved back.

Dominique Golliot and Patti Casey (VAA) are doing a site inspection at the larvicide storage trailer tomorrow.

Eliza Doncaster and Judy Rosovsky (VAA) will visit the lab April 17 at 10:00.

Craig will discuss possible prophylactic pretreatment sites with Patti Casey tomorrow and plans to do some prophylactic pretreatments this month.

Craig plans to schedule an Open House at the lab for July 21, 2018.

10: To Do/New Business:

Craig should submit approved time sheets for the techs once per month, 3 days before the end of the month, in order for Dinah to bill the VAA. IPM hours should be sub-categorized.

David will work on Craig's Field Coordinator contract.

The Secretary should keep invoice records for insurance purposes: light traps, computers, microscopes, trailer, heat-pump.

11. Adjourn: 6:15

Next meeting May 8, 2018, Bridport Town Office 5:00.