

Lemon Fair Insect Control District
Tuesday, April 4, 2017
Cornwall, VT

Draft minutes:

1. Call to order: 5:10

Present: Chris Chapline, David Dodge, Dinah Bain, Gary Rodes, Wendy Lynch, Craig Zondag

2. Approve March Minutes:

The March minutes are approved.

3. Treasurer's Report:

Cash forward: \$36,184.84

Cash received: \$0.30

Total cash for month: \$36,185.14

Disbursements: \$1,994.67

Cash on hand: \$34,190.47

Accounts payable: \$0

Accounts receivable: \$34,557.18

Net Current Assets: \$68,747.65

4. GIS Update

The VAA is requiring new maps with the actual treatment locations for the new 1-year aerial permit rather than the whole area maps that they had on file—they need a view of delineated treatment zones. The VAA (Linda B.) is expecting maps tomorrow for the permit. Craig is meeting with Will Mathis of the BLSG tomorrow to finish making the map files. Any new treatment areas that we have not submitted on the VAA maps cannot be treated until an updated map is submitted and approved, which will have a 10 day turn around. So, Craig is updating the floodplain maps with ditches, etc. that may potentially need hand treatments.

JB I wants shape files containing just the treatment area for each treatment day. We need a process for efficient transfer of mapping information (as Shape files) between us, JB I and VAA.

JB I will create an output of where they actually treat for the VAA after each treatment.

JB I would like a trial file, which Craig and Will will also work on tomorrow.

Kevin Behm at Addison County Regional Planning gave Gary instructions for cleaning up our original polygon files (in Google Earth .kml) to get them into Shape files.

We do believe that we will need Q-GIS and/or ArcGIS in order to add useful information in layers to our maps, such as adult mosquito data. Gary will contact the VAA to see if we can use a state license for ArcGIS rather than purchasing our own.

Gary also spoke with Bill Hegman at Middlebury College (he is the GIS coordinator for the geography department) about the possibility of a student project(s) contributing to our GIS ambitions and the possibility of funding through the VAA and/or the Planning Commission.

Craig went to the BioFinder meeting and found that the BioFinder project mapping is not useful to us. Craig also went to a meeting for the Clean Water Roadmap program and he thinks that it could be more useful for helping us get mapping ideas.

5. Spray booms to BLSG

Motion to transfer our old spray booms to the BLSG to use from their ARGO. The motion was approved unanimously.

6. Permits update

Craig met with Patty, Linda B. and Tim S., Cary G. and Dominic G. at the VAA about the permits and is updating the maps for the 1 year permit application. The 5-year application is OK, but Linda will rewrite the permit following Craig's questions and clarification requests (the old permit text is not very applicable anymore).

7. Grant Agreement

Amend \$13.50/ acre for hand treatment, leave the hand treatment payment as \$40/hour.

David needs to get a quote from Brown & Brown Insurance to add the use of personal automobiles for paid employees and volunteers on to our insurance policy.

8. Field Coordinator Update

There is nothing happening out in the field yet. Water temperatures are still a very cold 40 degrees.

Craig needs to get an invoice for the microscope light source to Dinah in order to order it. Craig needs a Trac phone.

9. Aerial Applicator Update

JBI quote has been received; David will send it to Tim S. tomorrow for approval. The per-acre rate went up to \$15.50 with a 1,000 acre minimum. The alternative hourly rate is \$2,050. These numbers will need to be changed in the Grant Agreement. LFICD will be named as additional insured on JBI's insurance.

10. New business

Employee contracts and salaries need to be decided.

NRCS lands—3 wetlands in Bridport fall under NRCS regulation; Jim Eikenberry (USDA) will work with Craig for the permit to treat. Approval should not be a problem since we are only using bti, which is already approved for use on their wetlands.

11. Adjourn: 6:45

Next meeting: May 2, Bridport Town Hall, 5:00