

Lemon Fair Insect Control District  
Tuesday, March 8, 2017  
Bridport, VT

**Draft minutes:**

**1. Call to order: 5:04**

**Present:** Chris Chapline, David Dodge, Dinah Bain, Gary Rodes, Chuck Burkins, Wendy Lynch, Craig Zondag, Melissa Lourie

**2. Approve February Minutes:**

The February minutes are approved.

**3. Treasurer's report:**

Cash forward: \$45,835.33

Cash received: \$0.58

Total cash for month: \$45,835.91

Disbursements: \$10,773.74

Cash on hand: \$35,062.17

Accounts payable: \$0

Accounts receivable: \$34,557.18

Net current assets: \$69,619.35

**4. GIS update:**

Gary R. has investigated software availability and pricing for ArcGIS:

ArcGIS software from Esri:

\$1350/year for a desktop license (Full program), \$400 each year after to maintain the license (for software updates and training)

Second option: \$800/year every year.

They also sell an add-on license for \$2250 with \$500 maintenance (probably more sophisticated than we would use)

On line ArcGIS educational opportunities:

ESRI: Free trial (on line) access to training for 30 days.

Learn Arc GIS—60 day free trial.

An idea for creating the maps is to ask a GIS specialist in the Middlebury College Geography Department to use our project as a student project.

The first priority for mapping is to have the coordinates of our treatment areas in a format that can be used by JBI's AgNav system for each aerial treatment. We need to compare ArcGIS with Google Earth and coordinate with the BLSG on the mapping system we give to JBI.

We will take advantage of the free learning trial periods before buying ArcGIS—Craig, Gary and Kerry. Kevin Behm at Regional Planning is a resource to call for help with the formats that we can use. Craig and Kerry will also learn more at a GIS training course next month.

## **5. Permit update:**

David has completed and sent the 5-year “Application for Mosquito Larvicide Permit” and it was sent to the VAA yesterday.

The 1-year “Request for approval to conduct aerial spraying” or “Airspray” application is filled out and ready to send in.

The “Request for Aerial Permit for Application of Pesticides” is also filled out, although we aren’t sure if it is necessary. David will contact Linda Boccuzzo (VAA) for help with finishing and submitting the permits.

Craig has added Natular G30 to the list of requested pesticides to be permitted.

## **6. Field coordinator updates:**

GIS class coming up in April (4 classes)—Craig and Kerry are taking it.

We are starting the season with 9 adult traps—so, 2 to 3 in each town.

Data collection spreadsheets are ready to go:

Calendars have been posted for recording larva and adult sampling dates.

Data forms have been created to keep track of the data from every collection date.

A species information checklist has been created.

Any hours spent dealing with complaint calls will be documented; Complaint call hours will be sent to the State along with IPM hours for reimbursement.

Meg has been working on a larva ID key for use by both the LFICD and VAA.

Craig requests a district cell phone for fieldwork, preferably a smart phone. The phone and plan he looked at is: \$75/month for 1 GB data plan, including installments to pay for a waterproof phone and insurance.

David suggested the option of a flip phone + a new GPS device.

This discussion was tabled until the next meeting.

Craig also requests a \$481.81 illuminator for one of the lab microscope. Currently we have 1 old and not great illuminator for 2 microscopes.

Dinah moves to purchase an illuminator (The VAA should contribute toward equipment purchases). The motion passed unanimously.

## **7. Aerial applicator (JBI and Mansfield)**

Not discussed.

## **8. To do list**

We need to get the newspaper (Addison Independent and Front Porch Forum) notifications and radio station notifications out. Wendy will send the notifications if Alissa cannot.

## **9. New business:**

Approve Wendy Lynch as a board member from Cornwall: the members present all approve. The Cornwall Select Board has also approved appointing Wendy to the LFICD board.

## **10. Adjourn: 6:50**

**Next meeting;** April 4, 2017, Cornwall Town Hall, 5:00

